

SASKOMUSIC

ANNUAL GENERAL MEETING NOTICE & AGENDA

Sunday, June 30, 2019

Brunch 10:30 am; AGM 11:30 am

Sheraton Cavalier, Saskatoon SK

Brunch and beverages will be provided.

PLEASE RSVP for brunch by June 26 to info@saskmusic.org with your name and # of guests.
Children welcome.

NOTICE IS HEREBY GIVEN that the **Annual General Meeting** ("AGM") of the **Saskatchewan Recording Industry Association (SaskMusic)** covering the period of April 1, 2018-March 31, 2019 will be held on Sunday, June 30, 2019. You must be an Individual, Band or Corporate Member of SaskMusic to vote on any motions presented during this meeting. However, youth members and guests of members are welcome to attend as observers. Members and non-members alike are invited to join us for this event.

The main items of business to be dealt with at this Annual General Meeting are noted on the attached Agenda.

There are six positions to be filled on the SaskMusic Board (each position is a 2-year term). This signed form must be received at SaskMusic before 9am **June 13, 2019** in order for a Nominee to be included in the **advance online voting process**.

Advance voting will take place June 17-27 if we receive more nominations than open positions prior to the deadline noted. This process will allow all eligible voting SaskMusic members to participate, even if they are unable to attend our AGM in person. Members may choose to vote online, OR in person at the AGM, but not both. Votes from advance voting and in-person voting at the AGM will be combined to determine final results. If you miss the advance nomination deadline, you may still run for the Board by standing from the floor during the AGM. However, in this case you will only be able to receive votes from those members in attendance.

NOMINATION FORM Board of Directors Elections 2019

This nomination requires the signatures of two current SaskMusic members: a nominator, and a nominee. **Both parties must be current Individual, Band or Corporate Members of SaskMusic with a membership not expiring before June 30, 2019 in order for a nomination to be valid.**

Name of Nominee: _____ Signature of Nominee: _____
I accept this nomination.

Bio of Nominee (MAX 200 WORDS): _____

Nominated by: _____ Signature of Nominator: _____
I recommend this nominee for a position on the SaskMusic Board.

For office use only

Nominee membership status confirmed

Nominator membership status confirmed

Return this form no later than 9am **June 13, 2019** to be on the advance ballot. Submit to: SaskMusic, 1831 College Ave., Regina SK, S4P 4V5; fax to 306-347-7735; or scan and email to lorenakelly@saskmusic.org. All nominations must be made in writing and be signed by current SaskMusic members. Unsigned nominations, and those which nominate non-members, are invalid. Please contact SaskMusic if you have any questions about this process, 1-800-347-0676.

SASKOMUSIC

BOARD OF DIRECTORS' EXPECTATIONS

If you would like to be more involved in the Saskatchewan music industry and contribute directly to the growth of SaskMusic, please consider running for a position on our **Board of Directors**.

Directors should be experienced, active and enthusiastic about the music industry. Our Board makes policy for and develops the strategic direction of SaskMusic. These are volunteer positions, however, expenses are covered for out-of-town duties or participation.

Knowledge of board governance and non-profit organizations would be helpful, but is not necessary. There are **six Director positions** open for election at this AGM. Each position is a two-year term. The commitments requested of a Director vary year to year, but generally include:

- 6-8 board meetings per year (in person in Regina or Saskatoon, or attend by phone conference);
- Attendance at our events as much as possible (ie workshops, Very Prairie), and commitment to volunteer at 1-2 events per year (setup, door duties etc);
- Occasional committee meetings as required (each Director generally sits on 1-2 committees);
- One in-person strategic planning weekend, usually held in the winter;
- Attendance if possible at the 2020 AGM in Regina;
- Must be readily accessible by phone/email.

We welcome diversity and encourage board participation from all eligible SaskMusic members throughout Saskatchewan. We invite interest from candidates representing many different levels and types of industry experience; and those who reflect the diversity of Saskatchewan including age, ability, race, ethnicity, gender and sexual orientation.

The following have completed terms and are eligible to run again: Kurt Dahl, Harreson James, Jared Robinson, Malcolm Whyte. The following directors have resigned over the past year: Adam Martin, Brad Vance.

Remaining on the board in continuation of their elected terms are: Amy Banford, Kara Golemba, Zandra Kas, Dale MacArthur, Orion Paradis, Amanda Scandrett.

Our last Annual Report is available online at www.saskmusic.org > About Us > Association Documents. Members may also request a printed copy of that Annual Report by contacting our office. The Annual Report 2018-2019 will be distributed at the AGM.

Please contact our office if you'd like more information about running for, or nominating someone for, the board or about the AGM, 1-800-347-0676.

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ANNUAL GENERAL MEETING AGENDA

Sunday, June 30, 2019

Sheraton Cavalier, Saskatoon SK

Networking Brunch 10:30am / AGM 11:30am

1. **Call to order**
2. **Introduction** of Board and Staff present
3. **Agenda:** Amendments; discussion; motion to approve
4. **Minutes** from the June 2018 AGM: Discussion; motion to approve
5. **Annual Report**
 - President's Report, discussion and questions
 - Executive Director's Report, discussion and questions
 - Motion to approve reports
6. **Financial Statements and Treasurer's Report**
 - Discussion and questions
 - Motion to approve report
 - Motion to appoint auditor for 2019-2020
7. **Voting**
 - Appointment of Scrutineers: Explanation of duties and appointment for voting processes
 - Board of Directors Election**
 - Explanation of Process
 - Election of Board:** Six open positions.
 - List of those nominated in advance.
 - Call for new nominations from the floor x3.
 - Introductions and speeches from nominees present.
 - Voting on board.
 - Announce results (advance voting + in person voting)
 - Acknowledgement of any outgoing Directors.
8. **General Business / Questions From floor**
9. Motion to **Adjourn**

All current and newly elected board members in attendance, please plan to stay for a brief orientation.